

Staff / Volunteer Profile and Background Check Consent

*** CONFIDENTIAL ***

Rockford Reformed Church

Children are the most vulnerable and valuable members of society, dependent on others for care and protection. This profile is being used to help Rockford Reformed Church provide a safe and secure environment for the children who participate in our programs and to protect the volunteers who work with children. This profile is to be completed by adult volunteers and paid staff involved in children and youth ministries at RRC.

Personal Information

Name: _____ Birthdate: _____

Street Address: _____

City & State: _____ Zip: _____

Phone 1: _____ Phone 2: _____

Email: _____

If you have experienced a change in marital status or residence in the past five years, please indicate your prior last name and/or address here:

How long have you attended RRC? _____

List (name and city) other churches you have attended regularly during the past five years:

Note: if you have not attended a church previously, please provide two personal, unrelated references on a separate paper.

What area will you be serving in? Please circle all that apply:

nursery • children's worship • sunday school • kidlife club • youth group • vbs • kids hope

other: _____

Background Checks & Self Disclosure

Rockford Reformed Church routinely runs criminal background checks on all applicants. By signing this form, you are authorizing RRC: to request and/or obtain information about your criminal history from any entity chosen specifically for conducting this search; and to release information regarding any record of charges or convictions contained in its files, or in any criminal file maintained on you, whether said file is a local, state, or national file, including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by city, county, state, and federal law. You hereby release said entities from all liability that may result from any such disclosure made in response to this request.

Note: A report concerning an arrest or conviction related to assault, battery, abuse, or sexual misconduct may disqualify you from ministry with children or youth. Please be aware that if, by applying for this position, you will be in violation of any probation stipulation, the presiding jurisdiction will be notified. Any other reported misdemeanor or felony will be discussed with you and may be grounds for denial of application to work with children or youth.

Have you ever engaged in, been accused of, arrested for, or convicted of any of the following:

| | | |
|--|-------|------|
| Child or spousal abuse or neglect | m yes | m no |
| Actual or attempted sexual molestation or abuse of a minor | m yes | m no |
| Sexual misconduct | m yes | m no |
| Any other misdemeanor or felony | m yes | m no |

If yes to any of the above, please explain: _____

Do you have any communicable diseases or medical conditions (TB, hepatitis B, seizures, deep depression, etc.) that might put children or adults at risk? m yes m no

If yes, please explain, including treatment: _____

If you will be transporting others on behalf of RRC, please provide your driver's license number:

Has your driver's license ever been suspended or revoked? m yes m no

If yes, please explain: _____

Applicant's Statement

I certify that this Volunteer Profile Form was completed by me and that all of the information is true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts called for herein will result in my disqualification from further consideration as a volunteer or employee. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children and youth ministry. I understand that this application will be kept strictly confidential.

Should my application be accepted, I agree to be bound by the by-laws and policies of Rockford Reformed Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

In order to be a teacher, director, or coordinator, I understand that I need to be a member of Rockford Reformed Church or have consistory approval and will comply with these requirements.

Applicant's Name (print): _____

Applicant's Signature: _____ **Date:** _____

Social Security Number (required for background check): _____

If you wish, you may provide the number on a separate paper, which will then be shredded after the background check is performed.